

**St Joseph of Arimathea
Vestry Meeting Minutes
05/19/10**

Present: Father Jody Howard, Bill McMinn, Nell Nestor, Jeanne Rose, Cora Janson, John Broome, Sarena Pettit, JoAnne Kemp, and George Fossey.

Not Present: Paul Love, Kim Waltenbaugh, and Thom Chittom.

The meeting began at 6:30 PM with an opening prayer led by Father Jody followed by a teaching session focused on an article titled “Oldline Protestant churches feeling their age” in *Century News* and a blog from Dean Kevin Martin.

The minutes from the 04/21/10 vestry meeting were read and approved as corrected.

Information Items

Father Jody informed the vestry that copies of the Anglican Covenant are being made available on the information table and through the church website.

Copies of a revised version of the release form to be used when children participate in an event were distributed. A section on allergies had been added.

It was announced that the Men of the Church would cook dinner for Vacation Bible School on Tuesday, June 8th and Chris Trenholme would cook on Wednesday, June 9th.

Discussion Items

Priest's Report:

Father Jody reported that between April 25th and May 16th the average Sunday attendance was 24 at the 8:00 AM service and 47 at the 10:30 service. If May 2nd (storm) was dropped the 10:30 service average would have been 58.

Father Jody updated the vestry with news about parishioners who had been in hospital, etc.

Senior Warden's Report:

George Fossey noted that the Operations Manual was sent to the Director of Emergency Services for Province 4 by Canon Dettweller, who thought it was a good example for other parishes.

Junior Warden's Report:

Bill McMinn expressed thanks for the help he had received from Bill Heek's and others relating to the storm event in early May.

He also reported that the garbage disposal provider had been changed to “Waste Management” and that the dumpster is actually larger than the 3 trash cans previously used combined.

Bill informed the vestry that he is investigating the drainage problem on the side of the building. As a related topic, he suggested that the vestry consider earmarking funds to be used to connect the church to city sewer in the future rather than the septic system currently used.

Bill raised a discussion about reducing the number of keys to the church. The vestry agreed that all external doors should be unlocked by one key; however, access to certain rooms should be restricted. Bill will consider this further.

Mercy Ministries

Sarena Pettit reported that 80 people had attended the Garden Party making it a success despite the rain. A large number of these people were from the community and Sarena estimated that the event grossed \$3,800 but not everything is yet accounted for.

Sarena informed the vestry that the group going to Ecuador June 18th-26th on work missions at Jesus el Señor and in the Manta area would include five members of St. Joseph's church, two from St. Mark's, and one from Epiphany. She explained some of the details of the trip and needs of the school. Sarena then made a motion that the vestry give her permission to write a check for up to \$4,500 to fulfill commitments for the 2010-11 school year with the possibility of additional expenses being reimbursed upon their return. George Fossey seconded the motion and the vestry approved unanimously.

Sarena noted that on June 6th She and the Waltenbaughs will deliver food for the Sunday Lunch Program.

Hospitality

JoAnne Kemp reminded the ladies in the vestry that they will be providing hospitality on Father's Day.

Vacation Bible School

Jeanne Rose announced that the banner is already up for Vacation Bible School in Gallatin and that it looks great. She reported that VBS meetings (including a costume fitting) would be held at Our Savior on Monday, May 24th and Saturday, June 5th (dry run). Father Jody was asked to set up online registration.

JoAnne Kemp mentioned that they needed to contact Father John Bender of Our Savior to make sure that he advertised the same information. She stated that an insert would be given out on Sunday that would include a paper registration form on the back.

JoAnne will coordinate with Bob Lindsey about putting up a mural.

Father Jody informed the vestry that, as part of the letter of agreement between him and St. Joseph's, a job description for the Priest-In-Charge needed to be written. It was decided that a team of Sarena Pettit, Nell Nestor, Jeanne Rose, and George Fossey would work to produce this document, present it to the vestry, and after their approval add it to the letter of agreement. Father Jody handed out copies of Canon III.9.5 outlining the role of a rector.

Father Jody recognized the work of Billy and Dawn Kingsley on the photo directory, Debbie Kohl, and Beula Murphy for her work as a chalice bearer. He handed out addresses for these people and encouraged the vestry to send individual appreciation cards. He also thanked John Broome for his work as the vestry clerk and noted that John would be stepping down after tonight's meeting.

Father Jody handed out a document titled “Youth Ministry Discernment Process”.

Father Jody mentioned that he had not been able to incorporate all comments on the fund raising policy yet but that a new version would be reviewed at the next vestry meeting.

Father Jody stated that he would like to provide Eucharist when possible to nursing homes in the community and also train lay people to do the same.

Decision Items

Treasurer’s Report:

Cora Janson provided a report to the vestry informing them that as of 05/19 St. Joseph’s has \$86,154.65 in total funds of which \$30,019.20 is in the operating account and \$56,135.45 is in the savings account. All bills presented as of 05/18 have been paid. Cora reported that there had not been anything unusual this month. Bill McMinn made a motion to accept the treasurer’s report as read. Nell seconded the motion and the vestry approved unanimously.

Father Jody handed out an amended job description for the church secretary position. A discussion of the number of hours a secretary is required, etc. ensued. It was agreed that the position should not be hired from within the church. Bill McMinn made a motion to approve the job description as amended. George seconded the motion and the vestry approved unanimously.

A discussion was held about the upcoming summer service schedule. If the hospitality was to be held between the services, clean-up would bleed into the service time and create a problem. George Fossey made a motion to maintain the current schedule of two services for the summer with hospitality remaining after the 10:30 AM service. Sarena seconded the motion and the vestry approved unanimously.

Father Jody distributed hand-outs on visitor bags and discussed the idea of reviving the baking of bread or cookies for the “newcomer bags”. Cora Janson said that this could be a line item in the budget. Jeanne Rose made a motion to proceed with the idea of providing visitor bags to newcomers. Sarena Pettit seconded the motion and the vestry approved unanimously.

A discussion was held about the possibility of participating in the “Christmas in July” boat parade put on by the chamber of commerce in mid-July. JoAnne Kemp made a motion that up to \$120 be set aside for the purchase of booth space at the “Christmas in July” boat parade, the details to be worked out at a later time. Nell seconded the motion and the vestry approved unanimously.

Father Jody closed the meeting in prayer.

Respectfully submitted,
John Broome