

St. Joseph of Arimathea
Vestry Meeting Minutes
10/20/2010

Present: Fr. Jody, George Fossey, Sarena Pettit, Thom Chittom, Kim Waltenbaugh, Adam Waltenbaugh, Cora Janson, Nell Nestor, Bill McMinn, Lynn-nore Chittom as Clerk

Not Present: Jeanne Rose, Paul Love, (Joanne Kemp for most of the meeting)

Meeting began at 6:40pm. Minutes from September meeting (9/15/2010) were read and approved. Nell moved to approve. Cora seconded. Motion passed.

Fr. Jody announced and welcomed Lynn-nore Chittom as the new church clerk.

Priest's Report:

- Fr. Jody provided an update on the status of procuring new locks for the church. He had met with Steve Yeldell and they had decided on handles rather than round knobs.
- Fr. Jody announced that the interviewing process for the position of church secretary was complete and that he would be highering Katie Maiella as the new church secretary. She would be working a M/W/F schedule of 4hrs/day.
- Fr. Jody remarked that attendance had been low the previous two Sundays with 19 and 21 at the 8am services and 34 and 50 at the 10:30 services respectively.
- Fr. Jody requested prayer for the congregation as many families were in need of discernment and wisdom on a variety of issues.

Senior Warden's Report

- George provided a separate sheet as the Senior Warden's Report (see attached) – it references the following:
 1. Acolyte Festival in Celebration of Lay Ministries set up by the Bishop for April 9, 2011
 2. The vestry signing of Fr. Jody's Letter of Agreement
 3. The survey given to the church for the ministry review
 4. The response regarding the Anglican Covenant document

Jr. Warden's Report

- Bill expressed that the vestry needed to thank Dave Mason and his sons for taking care of the hillside area nearest Gallatin Road.
- Bill reported that the gutter over the stained glass needed attention and that Bob Lindsey had volunteered to work on this and would be taking care of this on the day that the men of the church would be cooking so that other men would be available to assist him as needed.
- Bill reported that the smoking area had gotten particularly dirty and was not being taken care of by the various groups that use the church property. Some of the smoking members of the congregation had brought this to Bill's

attention. Bill made the motion that the smoking area has to be cleaned after every public meeting and that if after one month's time it is not cleaned up, we make the entire property a non-smoking property. George seconded this motion. Motion was discussed and passed. Fr. Jody will draft a letter and discuss this change in policy with the leaders of the various groups that use the church facilities.

- Nell moved that we make a change to the buildings and use agreement to include the smoking area has to be cleaned after every use. Bill seconded this motion. Motion passed.

Stewardship & Finance Report

- Nell provided a separate sheet as the Stewardship & Finance Report (see attached) It covered the following points:
 1. Update on the Abounding Grace Stewardship dinners.
 2. Announced that the treasurers were working on the 2011 budget

Worship & Evangelism Report

- Adam noted that there had been a few minor changes to the duties of the acolytes during the service
- Adam announced that the Worship & Evangelism Committee would be meeting on October 31st to discuss upcoming events including the Christmas pageant, advent and holiday service schedule
- Adama announced that the church would be beginning an Alpha outreach course beginning February 13th and that more information would follow. Adam briefly discussed the Alpha program.
- Adam, Thom, Lynn-nore and George discussed their impressions of the Strategies for Marketing Your Church workshop which they had attending September 26, 2010. Adam noted that he was encouraged that St. Joseph had four members in attendance.

Mercy Ministries Report

- Sarena provided a separate sheet as the Mercy Ministries Report. It covered the following points:
 - o 1. Expansions at Room in the Inn and the possible impact that would have on St. Joseph's involvement. Discussion about this point provided suggestions for ways we could continue with this ministry including connecting with another church in the area or changing the menu to enable us to provide more meals. Fr. Jody offered the suggestion that we consider helping out with Church in the Yard which reaches the same demographic.

(Joanne Kemp arrived at this point in the meeting.)

Church Management Software (ACS)

Jody provided information on the Church Management Software (ACS). He provided a handout on the Episcopal ACS report and the benefits for use by Episcopal churches.

- the nature of ACS as software as service through online access/ rather than software such as Quick Book which must be installed on computers
- the expense of ACS - \$1000 set up fee and \$167/month as a significant drawback for St. Joseph's at this time
- Fr. Jody's suggested that ACS was not designed for small churches and would not be beneficial to St. Josephs' at this point.
- Discussion involved Episcopal Church Payroll Process as a less expensive payroll option which offered a piece-meal approach. Cora and Nell suggested that it might not be as efficient given the various people who are paid throughout the month and the cost per payroll title.
- Brief discussion regarding Cora and Julie both stepping down at the end of December.
- Possibility of hiring a part-time outside bookkeeper was suggested.
- No vote was needed.

Upcoming Events/Things to be Planning For:

- -Thanksgiving Potluck November 21st – food lists will soon be available
- -Christmas Pageant will be December 19th
- Bishop's Visit will be January 2nd
- Date for the Epiphany Dinner ?
- Parish Meeting is scheduled for January 30th between services-- the Sunday after Convention – We will elect new vestry members at that time. Nell, Bill, Paul and Sarena will be stepping down per term limit requirements.

Paul Harwell Award

- [REDACTED] and Jeff Jordan were nominated
- Vestry discussed the nominees
- Vestry voted by secret ballot to give the award to Jeff Jordan.

Treasurer's Report

- Cora provided the vestry with the Treasure's Report (see attached)
- Nell made the motion to move half of the \$305 needed to balance out the Joint VBS/Park Service line item from the Christian Education fund. Thom seconded it. Motion passed.
- Bill made the motion to accept the Treasurer's Report. Kim seconded it. Report passed as reported.

Next meeting was set for November 17, 2010